

**Writing, reviewing and editing for publication**

**WORKSHOP: 9th May 2018**

**09:00 - 16:00**

**Elizabeth Henning and Sonja Brink**



The workshop consists of two parts, starting with the work of a reviewer and a language editor. Participants will engage in typical reviewer activities with two sample manuscripts provided by the presenters. In the second part of the one-day workshop participants will practice writing the introduction  and  different sections of a manuscript. For this attendees will prepare their own content and summaries of five articles (or book chapters) that they will use in the  'mock-up' article.  Data or findings from a research project, are recommended as well. Laptops with internet connection are required.

Preparation before the workshop:

1. Participants should be familiar with the SAJCE website and be a registered user on the site. (sajce.co.za)
2. Instructions for authors:   Q & A session
3. Instructions for reviewers: Q & A  session
4. Open access publication
5. Other sites worth noting: *AERA Open*; *Frontiers in Psychology*
6. Scholar Google and citations

**Morning activities:**

How reviewers read and judge a manuscript

1. The work of a language editor
2. Format, layout and technical editing
3. The editorial office and the publisher
4. Revisions

**Afternoon activities:**

Practicing the writing of a  manuscript.

1. Title formulation
2. Writing an abstract
3. Background (introduction) and argument
4. Summaries (400 words) of five articles or chapters from research books – to be used in a sample overview of literature and  knowledge framework
5. Examples of data from a research project (qualitative - excerpts from interviews and observation notes, videos, photographs etc; quantitative, tables showing data content and analysis, etc). This will be used to write the discussion of the design of the study and the collection and analysis of data.
6. Writing discussion and conclusions
7. Converting a dissertation to an article
8. Revising and proofreading
9. Systematic review articles (brief Q & A only)

**Please note:**

**There are limited spaces (only 30) available for this workshop and will be on a first come first serve basis. Please complete the form below and send to** [**Natalie.stokes@ru.ac.za**](mailto:Natalie.stokes@ru.ac.za) **by 20th April 2018 to secure your place.**

**South African Research Association for Early Childhood Education**

**Early Childhood Education**



***Writer’s Seminar***

**Wednesday 9th May 2018**

**Venue: Forever Hotel, Centurion, Gauteng**

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| **CONFERENCE REGISTRATION - Indicate with an X** |
| **(Registration fee includes: teas/coffees and light lunch )** |

Signed by Date \_\_\_

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| **PAYMENT OPTIONS** | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Bank name: **First National Bank** | | | Acc. name: **Rhodes University** | | | | | | | | | | | | | | | | | | | | | | | |
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| Please cite **reference** as follows: ***SARAECE Writers seminar + Your surname***  **Send Payment Confirmation to: Natalie.Stokes@ru.ac.za** | | | | | | | | | | | | | | | | | | | | | | | | | |  |
| INVOICE - Please complete below if invoice is required | | | | | | | | | | | | | | | | | | | | | | | | | |  |
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**Please submit completed form to Natalie.Stokes@ru.ac.za**